

## Teams Zoom Comparison

Features	Teams Webinar	Teams Town Hall
Max # participants	1000	10,000
Use case	Single or panel presenters, attendees can chat, Q&A, reactions	Single presenter or panel. Attendees limited to Q&A.
Roles	<ul style="list-style-type: none"> <li>• Organizer</li> <li>• Co-organizer</li> <li>• Presenters</li> <li>• Attendees</li> </ul>	<ul style="list-style-type: none"> <li>• Organizer</li> <li>• Co-organizer</li> <li>• Presenters</li> <li>• Attendees</li> </ul>
Registration	Customizable registration form	No registration option
Chat	Open to all – can be disabled	<b>Chat is exclusive and Presenters.</b> Text to the attendees can sent using Announcements in Q&A
Pre-live set-up	Yes	Yes
Recordings	Yes	Yes
Accessibility	<p>Automated transcription and captions</p> <p>Assigning users to provide human generated captions (CART)</p> <p>Dedicated sign language interpretation feeds</p>	<p>Automated transcription and captions</p> <p>Assigning users to provide human generated captions (CART)</p>